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IN REPLY REFER TO:

NAVICPINST 4400.15F
0361.02/EBR
17 July 1998

NAVICP INSTRUCTION 4400.15F

From: Commander

Subj: **TRANSITION FROM INTERIM SUPPORT TO GOVERNMENT SUPPORT FOR AVIATION WEAPONS AND SUPPORT EQUIPMENT**

Ref: (a) NAVSUPINST 4400.93
(b) NAVAIRINST 4408.2
(c) NAVICPINST 4400.18C

Encl: (1) NAVAIR Interim Supply Support (ISS) Inventory Control Point (ICP)
(2) Interim Navy Item Control Number (I-NICN) format
(3) Transition Plan of Action and Milestones (POA&M)
(4) Transition Planning Checklist
(5) Transition Conference Checklist

1. **Purpose**. This instruction updates policies, procedures and responsibilities on the orderly transition of aviation interim support material to the Government supply system at Material Support Date (MSD) in support of operational weapon systems and support equipment.

2. **Cancellation**. FASOINST 4400.15E

3 **Background**

a. References (a), (b) and (c) provide ISS policy and procedures for all aviation weapon systems and support equipment.

b. NAVSUP, per reference (a), requires maximum use of ISS spares and repair parts available at Transition to satisfy Fleet outfitting requirements.

c. Transition is the responsibility of the NAVICP Integrated Weapon Support Team (IWST). The Transition team consists of the IWST Supply Support Logistics Element Manager (SSLEM), the 0361 Transition Coordinator, the 0341 ISS Team and the 0343 Planned Program Requirements (PPR) Team. If required, the NAVAIR Assistant Program Manager for Logistics (APML) participates in the Transition process.

d. Material Support Dates (MSDs) are established in both the Acquisition Planning and Execution (APEX) database and the Interim Support items List (ISIL) Header File for use by both NAVICP logisticians and Fleet supply personnel. MSDs are also published in new acquisition contracts and Engineering Change Proposals (ECPs).

e. The ISS Oversite Center, with ISS warehouses, assists NAVICP with the transition of spares and repair parts to the Government supply system.

f. **Definitions.** For this instruction the following definitions apply:

(1) Interim Supply Support (ISS) - The supply and inventory management support for new and modified aviation weapon systems and support equipment provided by NAVICP-Phil from Initial Operational Capability (IOC) or first delivery to Material Support Date (MSD).

(2) Material Support Date (MSD) - The date when the Government supply system assumes responsibility for all spares and repair parts support of a new or modified weapon system or support equipment.

(3) Acquisition Planning and Execution (APEX) - An expert system database used by NAVICP logisticians to develop MSDs for new and modified weapon systems and support equipment and track their projects through the pre-MSD period until Transition.

(4) Interim Support Items List (ISIL) *Header File* - A catalog of all pre-MSD systems used by TYCOMs and Fleet operational activities to identify required airborne systems

and support equipment for upcoming deployments and emergent requirements.

(5) ISS Oversite Center - A NAVAIR funded, contractor operated facility who receives MILSTRIP referrals from NAVICP and passes them to the appropriate ISS warehouse directing shipment to a Fleet activity. Asset reporting is performed on a daily basis via Transaction Item Reports (TIRs). The Routing Identifier Code (RIC) for the North Island warehouse is 'R43'; the RIC for the Beaufort warehouse is 'NVC'. Enclosure (1) includes the addresses and phone numbers for the Oversite Center and each warehouse.

(6) Integrated Logistics Support Plan (ILSP) - The total comprehensive plan prepared by the Government, usually the Hardware System Command (HSC), for the management and execution of ILS program requirements. This document provides guidance pertaining to all of the ILS elements and combines them into an interrelated and phased program to ensure effective and timely logistics support for a new acquisition weapon system or support equipment.

(7) Interim Support Allowance List (ISAL) - A retail requirement package providing the range and depth of aviation material required to support ISS equipment at a Fleet operational site. The ISAL is computed based on predicted and/or actual failure rates.

(8) Interim Support Items List (ISIL) - A NAVICP approved/NAVAIR funded listing, developed by the equipment manufacturer or designated NAVAIR field activity, of spares and repair parts required to support a new or modified weapon system or support equipment during the ISS period.

(9) Interim-Navy Item Control Number (I-NICN) - A unique control number established for the purpose of identifying and managing new development items during the ISS period and used by Fleet operational sites for MILSTRIP requisitioning and other inventory management purposes. Enclosure (2) is a layout of the I-NICN format.

(10) Residual Asset Management (RAM) - A NAVSUP sponsored project managed by NAVICP to allow real time screening of residual assets in order to maximize their visibility their use to satisfy Fleet requirements.

4. Scope. This instruction applies to the following Naval and Marine Fleet agencies and activities:

a. NAVICP-Phil (Naval Inventory Control Point-Philadelphia)

b. NAVAIRSYSCOM (Naval Air Systems Command)

c. NAVSUPSYSCOM (Naval Supply Systems Command)

d. CMC (Commandant of the Marine Corps)

e. COMNAVAIRLANT (Commander, Naval Air Force, U.S. Atlantic Fleet)

f. COMNAVAIRPAC (Commander, Naval Air Force, U.S. Pacific Fleet)

g. COMNAVSURFLANT (Commander, Naval Surface Force, U.S. Atlantic Fleet)

h COMNAVSURFPAC (Commander, Naval Surface Force, U. S. Pacific Fleet)

i. COMNAVRESFOR (Commander, Naval Reserve Force)

j. CNATRA (Chief of Naval Air Training)

k. All Naval Aviation Fleet Activities

5. Responsibilities

a. Reference (a) requires that the Supply Support section of the Integrated Logistics Support Plan (ILSP) contain a Transition Plan, developed jointly by NAVAIR (or other HSC) and NAVICP with appropriate milestones and approved by the NAVAIR APML. NAVAIR and NAVICP monitor the

plan throughout the pre MSD period with the latter responsible for ensuring that the plan's milestones are met and Transition completed by MSD.

b. Transition milestones will be documented in Provisioning Statements of Work (PSOWs) and Supply Support Management Plans (SSMPs).

c. NAVICP will determine with the HSC if there is a need to extend the pre-MSD, interim support period and Transition beyond the agreed upon MSD; this decision should be made prior to Physical Configuration Audit (PCA)/Product Baseline. (NOTE: Frequent causes of MSD extensions are projected delays in Maintenance Plan approval and subsequent delivery of provisioning technical documentation, thus directly impacting the provisioning or item selection process; occasionally, key milestones may be satisfied ahead of schedule prompting an acceleration of the MSD.)

d. Pre Transition meetings will be held at NAVICP starting six months prior to MSD. All Transition requirements will be reviewed, a Plan of Action and Milestones (POA&M) developed and action items assigned, as required.

e. A Transition Conference, if required, will be convened four months prior to MSD by NAVICP. NAVAIR or other HSC participation is essential; appropriate Fleet representation is desired but not mandatory. Preliminary allowances and action items will be reviewed, the POA&M finalized and preliminary Transition products reviewed. If the NAVICP Transition team determines that a formal conference is unnecessary, proposed participants will be notified via Naval message and internal meetings scheduled to ensure a smooth Transition.

f. NAVICP will coordinate with the ISS Oversite Center for shipment of all remaining NAVICP Cog items to designated sites by MSD. All '9' Cog material will remain in the ISS North Island warehouse for distribution (or eventual disposal) under the Residual Asset Management (RAM) program; RAM will identify, for disposal, items with no demands

recorded in the previous 12 months.

g. NAVICP will prepare and distribute allowance and change notice transactions, via data sets, to the TYCOMs two months prior to MSD. These datasets will include the Cog, MCC, NSN and SMIC of each item.

NOTE: As of 1 April 1995, NAVICP began assigning NSNs, vice I-NICNs, to new development interim support items. Therefore, I-NICN to NSN change notice transactions are not required for those items. The Change Notice Bulletin from the Fleet Material Support Office (FMSO) will continue to advise Fleet users of Cog changes.

A Transition message will accompany the Transition datasets. TYCOMs will verify allowance format and content before forwarding to appropriate Fleet users, who will process change notices, if applicable, establish all allowances in their supply databases and requisition any stock deficiencies, using **QZ** fund code, prior to MSD.

h. NAVICP will validate all outstanding ISS backorders just prior to MSD. Valid requisitions carrying Y6 fund code will be modified to QZ fund code and, if applicable, the I-NICN will be replaced by the corresponding NSN. Valid stock backorders, combined with current asset on hand quantities, will be used to offset post-MSD allowance requirements.

NOTES:

(1) Fund code modification of these requisitions MUST occur prior to Cog migration from 0Q/0R to 1R/7R at MSD since a document will be canceled, CM status, if the fund code remains Y6 and the Cog has migrated to either 1R or 7R.

(2) If the fund code is other than Y6, no action is required.

i. By MSD, NAVICP will ensure completion of contract modifications reconsigning ISS spares and repair parts, scheduled to be undelivered or in the repair cycle at MSD, to designated Government stock points.

j. Transition of all residual NAVICP Cog material will be completed by MSD.

k. 03 IWSTs:

(1) Develop a Transition Plan, with appropriate milestones, in conjunction with NAVAIR (or other HSC) to be incorporated into the Supply Support section of the program ILSP.

(2) Include Transition milestones in SSMPs.

(3) Continually review program milestones and determine, with the HSC, if MSD revisions are required.

(4) Chair internal Transition planning meetings starting six months prior to MSD. Develop POA&M in accordance with enclosure (3) and assign action items in accordance with enclosure (4).

(5) Review all ISIL items to ensure stock number assignment, if applicable.

(6) Validate that all Maintenance Plans have been approved by the governing authority and that all allowance candidates, along with their estimated failure rates, have been included. Forward additional candidates with their corresponding failure rates and all other changes to 0341 and 0343. Include actual demand data with all rate changes to ensure accurate allowance computation. Initiate updates to the Maintenance Plan and the Master Data File (MDF) accordingly.

(7) Chair Transition Conference, if required, four months prior to MSD to finalize the POA&M and review open action items in accordance with enclosure (5). Distribute conference minutes. If no conference is convened, notify applicable Fleet activities via Naval message of key milestones leading to Transition. Internal meetings will continue to monitor the POA&M and ensure actions are complete up to and including Transition.

(8) Review preliminary W and L purpose post MSD allowance quantities prior to 0341 product development.

(9) Redistribute residual assets to satisfy outstanding ISAL requirements.

(10) Initiate Master Repairable Item List (MRIL) update two months prior to MSD, if necessary.

(11) Determine destination of NAVICP Cog residual material; accordingly, advise the ISS Oversite Center one month prior to MSD using one A2- document for each NSN.

(12) Validate outstanding ISS backorders prior to MSD; modify valid documents by changing the fund code from Y6 to QZ and replacing the I-NICN with the corresponding NSN, if applicable.

(13) Ensure that contract modifications are completed to reconsign ISS material either undelivered or in the repair cycle at MSD to designated Government stock points.

(14) Provide filled ISAL requirements by operational site to 0343 one month prior to MSD to prevent issuance of assets above authorized allowance levels subsequent to MSD.

(15) Ensure enclosure (3) Transition milestones are satisfied by MSD.

1. 0341:

(1) Participate as a member of the Transition planning team starting six months prior to MSD.

(2) Compute 501/BPR allowances approximately four months prior to MSD for review at the Transition Conference, if applicable, or at the next internal meeting of the NAVICP Transition Team.

(3 Attend Transition Conference four months

prior to MSD, if applicable.

(4) Provide Aviation Consolidated Allowance List/Shorebased Aviation Consolidated Allowance List (AVCAL/SHORCAL) and NALCOMIS products to applicable TYCOMs two months prior to MSD.

(5) Provide change notice transactions to TYCOMs two months prior to MSD for those items migrating from I-NICN to NSN. Also, submit these transactions to 0362 for incorporation into the Change Notice Bulletin process.

(6) Include all Transition instructions via message.

(7) Serve as point of contact for all Fleet concerns pertaining to Transition products.

m. 0343

(1) Participate as a member of the Transition planning team starting six months prior to MSD.

(2) Develop Allowance Requirements Registers (ARRs) and corresponding Component Codes prior to allowance development by 0341.

(3) Ensure authorized post-MSD allowance quantities are not exceeded.

(4) Attend Transition Conference four months prior to MSD, if applicable.

n 0361:

(1) Serve as Transition Coordinator between all NAVICP codes to ensure all milestones are satisfied and Transitions are completed by MSD.

(2) Provide Transition related reports to members of the Transition team.

(3) Assist with Transition related actions as required.

(4) Maintain currency of Transition policy and procedural guidance.

o 0362:

(1) Ensure Transition change notice transactions are incorporated into the Change Notice Bulletin process. Revisions will include item migration from 0R/0Q to 7R/1R/9 Cog.

p. TYCOMs:

(1 Attend Transition Conferences as appropriate

(2) Review NAVICP developed allowance products for format and quantity discrepancies.

(3) Provide Transition products to applicable operational sites subsequent to data validation.

(4) Assist loading of allowance/NALCOMIS products to Fleet databases.

(5) Act as liaison between Fleet activities and NAVICP for Transition-related concerns.

(6) Ensure Transition policy and procedures are provided to Fleet activities.

q. Fleet Operational Sites:

(1) Coordinate with TYCOM for timely loading of Transition products.

(2) Advise TYCOM of any transition related concerns subsequent to processing Transition products.

8. **Maintenance Responsibility**. The Integrated Logistics Support Department (036) will maintain this instruction.

\s\ JOHN BAKER
By direction

Distribution: Fleet List #X021100107

Current?

Enclosure (1)

NAVAIR ISS INVENTORY CONTROL POINT (ICP)

NAVAIR ISS OVERSITE CENTER
SUITE 509 CRYSTAL GATEWAY 2
1225 JEFFERSON DAVIS HWY
ARLINGTON, VA 22202
DSN 664-1470
COMM (703) 416-5020
FAX (703) 416-5026

DODAAC/UIC N46588
NAVAIR ISS FACILITY
BLDG 652 BAY 6
NAS NORTH ISLAND
SAN DIEGO, CA 92135-5000
DSN 735-9766/68
COMM (619) 545-9766/68

DODAAC/UIC N48535
NAVAIR ISS FACILITY
BLDG 612 BAY 12
MCAS BEAUFORT
BEAUFORT, SC 29904-5010
DSN 832-7388
COMM (803) 522-3900/09

INTERIM NAVY ITEM CONTROL NUMBER (I-NICN) FORMAT

The I-NICN format consists of the following:

0Q/0R	Cognizance Symbol	0Q = Consumable item 0R = Repairable item
M/H	Material Control Code	M = Consumable item H = Repairable item
0098	Federal Supply Classification	Constant for all items
LL	National Codification Bureau (NCB) Code	Constant for all items
Z98/Z99	ISS Control Code	Z98 = Airborne item Z99 = Support Equipment item
0001	Item Sequence Number	Rolls over in sequence
B4	Special Material Identification Code (SMIC)	Constant for all items

Sample: 0RH0098LLZ980001B4

Enclosure (2)

TRANSITION POA&M FOR: (System Name) DATE:

AIRCRAFT: (Aircraft)
SYSTEM: (System Name)
ISIL#: (ISIL Number)
NUMBER OF ISIL LINE ITEMS TO TRANSITION: (ISIL Line Item Count)
SYSTEM MSD: (MSD) IWST POC: (Name) IWST CODE: (Code)

DATE (Months before MSD)	MILESTONE EVENT	RESPONSIBLE ACTIVITY
6 Months before MSD	Pre-Transition Meeting	NAVICP (IWST/0361/ 03413/03431)
5 Months before MSD	Reconcile TSO ASOISS Report; Correct MIF as Required	NAVICP (IWST)
5 Months before MSD	Review Maintenance/Overhaul Rates; Correct MIF as required.	NAVICP (IWST/03431)
5 Months before MSD	Compute 501/BPR Allowances	NAVICP (03413)
4 ½ Mos. before MSD	Prepare and Review Preliminary Allowance Products	NAVICP (03413/IWST)
4 Months before MSD	Transition Conference; Review/Concur with Preliminary Allowance Products	NAVICP (IWST/0361/ 03413/03431), NAVAIR,TYCOMS
3 Months before MSD	Distribute Conference Minutes	NAVICP (IWST)
2 Months before MSD	Transition Message	NAVICP (03413)
2 Months before MSD	Change Notice to TYCOMS/DI	NAVICP (03413)
2 Months before MSD	AVCAL/NALCOMIS Products to TYCOMs	NAVICP (03413)

2 Months before MSD	Contract MODs for Undelivered ISIL and Interim Support Assets in ROR	NAVICP (IWST)
2 Months before MSD	MRIL Updates	NAVICP (IWST)
1 Month before MSD	Backorder Review and Reconciliation	NAVICP (IWST)
1 Month before MSD	OP Sites Load Allowance Products and Requisition Deltas	TYCOMS / OP Sites
MSD	Redistribute Residual Wholesale Assets from R43/NVC to Designated Activities, with one A2-document for each NSN.	NAVICP (IWST/DI)
MSD	Transition Project Complete	NAVICP (IWST/DI)

Enclosure (3)

TRANSITION PLANNING CHECKLIST

EVENT	LEAD ACTION CODE	DUE DATE
Chair initial transition planning meeting - 0341/0343/0361 participation - Develop transition POA&M and assign action items	IWST	6 Months Prior to MSD
Chair follow-up meetings as required - Review POA&M and open action items - Ensure accuracy of 501/BPRs and make any necessary adjustments - Review status of outstanding provisioning data to ensure complete NSN assignment of transitioning system - Ensure current configuration data has been established in the MDF - Determine requirement for contract modifications for reconsignment of ISS spares - Determine site destination(s) for residual NAVICP Cog material	IWST	3-6 Months Prior to MSD

TRANSITION PLANNING CHECKLIST

EVENT	LEAD ACTION CODE	DUE DATE
- Identify type of post MSD depot repair and update MRIL, if required - Assign additional action items, if required - Revise POA&M, if required - Schedule Transition Conference, if required		
Transition planning meeting minutes - Action item report - POA&M - List of attendees	IWST	3-6 Months prior to MSD

Enclosure (4)

TRANSITION CONFERENCE CHECKLIST

EVENT	LEAD ACTION CODE	DUE DATE
Announce Transition Conference - Naval message to Fleet TYCOMs providing date, time and specific location of meeting; include agenda items	IWST	5 Months Prior to MSD
Pre-Transition Conference Meeting - Internal meeting with 0341/0343/0361 to review status of open action items and POA&M	IWST	4.5 Months Prior to MSD
Transition Conference - Discuss/resolve all open action items - Review and concur with preliminary allowance products - Finalize POA&M - Schedule follow-up meeting, if required	IWST TYCOMs Fleet Operational Sites	4 Months prior to MSD
Transition Products to TYCOMs/Applicable Operational Sites	0341	2 Months Prior to MSD

Enclosure (5)

TRANSITION CONFERENCE CHECKLIST

EVENTS	LEAD ACTION CODE	DUE DATE
- Change notice transactions (if applicable): BNRs/BNMs/BNDs - Allowance transactions: X05s/X06s/X10s/X24s, ZENs/Z8As/Z8Bs/Z8Fs and Q8As/Q8Bs/QXAs - NALCOMIS Repairables and Consumables Management Module (NRMM) data - Transition message with instructions		
MRIL Validation	IWST	2 Months Prior to MSD
- If necessary, update to reflect post -MSD depot level repair destination		
Depot Repair Coverage	IWST	2 Months Prior to MSD
- Ensure appropriate coverage/funding (i.e., commercial, organic or interservice) established for post-MSD repair actions - Provide consignment instructions to the ISS Oversite Center for redistribution of residual assets at MSD		

TRANSITION CONFERENCE CHECKLIST

EVENT	LEAD ACTION CODE	DUE DATE
NAVICP Cog Residual Material	IWST	1 Month Prior to MSD
- Provide consignment instructions to the ISS Oversite Center for redistribution of on hand assets at MSD		
Backorder Reconciliation and Modification	IWST	MSD
- Cancel invalid documents; modify valid requisitions to reflect the NSN vice the I-NICN (if applicable) and replace QZ for Y6 fund code		
Inventory Transfer	IWST	MSD
- Ensure all NAVICP residual material shipped to designated location(s)		
Open Action Items	IWST	Ongoing
- Monitor Transition until completion and resolve any post-MSD transition-related problems		

Enclosure (5)